

Key Data on the Institution	
Full Legal name of Institution in German	Alice Salomon Hochschule Berlin
Full Legal name in English	Alice Salomon Hochschule Berlin, University of Applied Sciences
Erasmus ID Code	D BERLIN05
Head of Institution	Prof. Dr. Bettina Völter Rector
Head International Office	Ms Irene Gropp phone: +49 30 99 245 304 e-mail: gropp@ash-berlin.eu
Deputy Head and EWP (Erasmus without papers)	Ms Aleksandra Klecha phone: +49 30 99 245 379 e-mail: head-international-office@ash-berlin.eu
Erasmus Institutional Coordinator and Outgoing Student Coordinator	Ms Liisa Noack phone: +49 30 99 245 306 e-mail: studyabroad@ash-berlin.eu
Internship Abroad Coordinator	Mr Julien Schwarz phone: +49 30 99 245 344 e-mail: julien.schwarz@ash-berlin.eu
Incoming Student Coordinator	Ms Marion Fuchs phone: +49 30 99 245 134 e-mail: incoming@ash-berlin.eu
COIL (collaborative online international learning) coordinator	Ms Anne Hübinger phone: +49 30 99 245 373 e-mail: internationales@ash-berlin.eu
Address	Alice Salomon Hochschule Berlin Alice-Salomon-Platz 5 D-12627 Berlin, Germany
Faculty and study programmes	Faculty I: Social Work <u>Bachelor programmes:</u> Social Work (B.A.) / online Social Work (B.A.). <u>Consecutive master programmes:</u> Research in Social Work and Education (M.A.) / Social Work: Critical Diversity and Community Studies (M.A.) Faculty II: Health and Education <u>Bachelor programmes:</u> Health and Care Management (B.Sc.) / Early Childhood Education (B.A.) / Physiotherapy / Occupational Therapy (B.Sc.) / Nursing (B.Sc.) / online Interprofessional Health Care (B.Sc.) <u>Consecutive master programmes:</u> Management and Quality Development in the Health Sector (M.Sc.) / Public Health (M.Sc.)
Website	General university homepage: www.ash-berlin.eu/en International Office: www.ash-berlin.eu/en/ash-international For incoming students: www.ash-berlin.eu/en/ash-international/exchange-at-ash-berlin

Studying at ASH Berlin / Living in Berlin

Academic Calendar	<p><i>Winter term</i> Semester dates: 1 October – 31 March Teaching period: October – mid-February Exams: last two weeks of the lecture period</p> <p><i>Summer term</i> Semester dates: 1 April – 30 September Teaching period: April – mid-July Exams: last two weeks of the lecture period</p> <p><i>Exact dates</i> www.ash-berlin.eu/en/ash-international/exchange-at-ash-berlin/how-to-apply-dates-and-deadlines</p>
Course Catalogue	Courses are published 3-4 weeks before the start of the semester at www.ash-berlin.eu/lsf . In order to prepare their Learning Agreement, students will find extensive information about courses, ECTS and the module handbooks online at www.ash-berlin.eu/en/ash-international/exchange-at-ash-berlin/studying-at-ash-berlin
Language of Instruction	German for all undergraduate and graduate programmes that are open to exchange students. English-taught courses are available in the undergraduate Social Work programme (10-15 courses per semester, worth at least 30 ECTS in total).
German language courses for exchange students	Free German language courses offered during the semester (ECTS credits depend on no. of hours per week)
Possibility of attending courses from different departments	Students may only choose courses from other departments after consulting with the International Office and the lecturers.
Orientation	<i>Winter term / academic year:</i> during the last week of September <i>Summer term:</i> during the last week of March
Accommodation	We can place a limited number of students in single apartments in a student dorm, approx. 25 minutes away from campus. See also www.ash-berlin.eu/en/ash-international/exchange-at-ash-berlin/accommodation-and-living-in-berlin
Accommodation cost / month	427-492 EUR per month in the student dormitory 450-800 EUR per month in private accommodation
Average cost of living / month	Accommodation: 450-800 EUR Food and beverages: 150-250 EUR Personal expenses: 100 EUR Mobile phone contract: 20 EUR Books and scripts: 5-10 EUR
Semester fees	Approx. 250 EUR per semester. Fees include public transport ticket, more details at www.ash-berlin.eu/en/ash-international/exchange-at-ash-berlin/before-arrival-in-berlin
Visa	www.ash-berlin.eu/en/ash-international/exchange-at-ash-berlin/before-arrival-in-berlin/#c7639 For a student visa, students are required to prove €934 per month
Homepage for Incoming Students	www.ash-berlin.eu/en/ash-international/exchange-at-ash-berlin

Application for Incoming Students

Procedure	<p><i>Step 1:</i> Students need to be nominated by their International Office or faculty coordinator first (via e-mail to incoming@ash-berlin.eu). Afterwards, students will receive a welcome e-mail with the link to our online application portal.</p> <p><i>Step 2:</i> Students must complete our online application and upload the following documents:</p> <ul style="list-style-type: none"> ▪ CV (German or English) ▪ Letter of motivation (German or English) ▪ Transcript of Records (German or English) ▪ Copy of passport or ID card ▪ Learning Agreement <p><i>Step 3:</i> At the end of the online application procedure, a PDF document will be created. Students must print and sign the document and send it to the following address:</p> <p style="padding-left: 40px;">Alice Salomon Hochschule Berlin International Office Alice-Salomon-Platz 5 D - 12627 Berlin Germany</p>
Conditions	<p>Students should:</p> <ul style="list-style-type: none"> ▪ have fluent knowledge of English or German (English courses are only available in the field of undergraduate Social Work studies, for other study programmes knowledge of German is essential); ▪ have finished their first year of Bachelor studies; ▪ follow entry requirements for the selected courses; <p>Other conditions may be stated in the bilateral agreement.</p>
Nomination and application deadlines	<p>Fall semester / academic year:</p> <ul style="list-style-type: none"> ▪ Nominations: 15 May ▪ Student applications: 15 June <p>Summer semester:</p> <ul style="list-style-type: none"> ▪ Nominations: 15 November ▪ Student applications: 15 December

Information for Erasmus+ Learning Agreements:

Contact information	<p>Name, Erasmus code, address: see page 1</p> <p>Contact person name: Marion Fuchs (phone: +49 30 99245 134, e-mail: incoming@ash-berlin.eu)</p>
Responsible person	<p>Social Work (B.A.): Prof. Dr. Susanne Gerull, function: Head of Social Work, phone: +49 30 99 245 422, e-mail: gerull@ash-berlin.eu</p> <p>Early Childhood Education (B.A.): Prof. Dr. Corinna Schmude, function: Head of Early Childhood Education, phone: +49 30 99 245 446, e-mail: schmude@ash-berlin.eu</p>

Health and Care Management (B.Sc.): Prof. Dr. Lutz Schumacher, function: Head of Health and Care Management, phone: +49 30 99 245 425, e-mail: schumacher@ash-berlin.eu

Physiotherapy / Occupational Therapy (B.Sc.): Prof. Dr. Elke Kraus, function: Head of Physiotherapy / Occupational Therapy, phone: +49 30 99 245 420, e-mail: kraus@ash-berlin.eu

Nursing (B.Sc.): Prof. Dr. Johannes Gräske, function: Head of Nursing, phone: +49 30 99245 411, e-mail: graeske@ash-berlin.eu

Research in Social Work and Education (M.A.): Prof. Dr. Luzi Beyer, function: Head of Research in Social Work and Education, phone: +49 30 99 245 408, e-mail: luzi.beyer@ash-berlin.eu

Critical Diversity and Community Studies (M.A.): Prof. Dr. Iman Attia and Prof. Gesine Bär, function: Head of Critical Diversity and Community Studies, phone: +49 30 99245 454 / +49 30 99245 543, e-mail: attia@ash-berlin.eu / baer@ash-berlin.eu

Management and Quality Development in the Health Sector (M.Sc.): Prof. Dr. Dominik Rottenkolber, function: Head of Management and Quality Development in the Health Sector, phone: +49 30 99 245 157, e-mail: rottenkolber@ash-berlin.eu

Last updated: January 2024