

Information Sheet for Exchange Students

INSTITUTIONAL INFORMATION	
University	Faculty of Business Studies – Mondragon Unibertsitatea
Erasmus Code	E MONDRAG01
Contact person incoming students	Ms. Dorleta Agiriano int.business@mondragon.edu

GENERAL INFORMATION	
Semester dates and application period	First /Fall Semester <ul style="list-style-type: none"> ✓ Application Period: 15th March 2023 to 15th May 2023 ✓ Lectures commence: Early September 2023 ✓ Semester ends (exams included): Early February 2024 ✓ Deadline for any modification of the learning agreement: 2nd October 2023
	Second /Spring Semester <ul style="list-style-type: none"> ✓ Application Period: 15th September 2023 to 15th November 2023 ✓ Lectures commence: Early February 2024 ✓ Semester ends (exams included): Mid June 2024 ✓ Deadline for any modification of the learning agreement: 23rd February 2024
Holidays (dates may vary depending on calendar)	Christmas Holiday: End of December-Early January Easter Holiday: End of March – Early April

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APPLICATION PROCEDURE	
Upload required documentation to the following Google Forms Business Management & Administration: https://docs.google.com/forms Social & Organizational Transformations: https://docs.google.com/forms	<ul style="list-style-type: none"> ✓ Passport copy / ID copy ✓ Signed online learning agreement ✓ Official Transcript of records ✓ Motivation letter and CV ✓ Passport size photo ✓ English level certificate ✓ A copy of your European Health Card or Insurance policy
For Non EU students upload required documentation to the following Google Forms Business Management & Administration: https://docs.google.com/forms Social & Organizational Transformations: https://docs.google.com/forms	<ul style="list-style-type: none"> ✓ Passport copy ✓ Signed Non European learning agreement ✓ Official Transcript of records ✓ Motivation letter and CV ✓ Passport size photo ✓ English level certificate ✓ A copy of the accident and health insurance policy ✓ Proof of Liability Insurance (covers damage to a third party) ✓ Private health insurance policy
Accommodation	<ul style="list-style-type: none"> ✓ Information

ADDITIONAL INFORMATION FOR EXCHANGE STUDENTS	
Welcoming Programme	It is <u>compulsory</u> for all new exchange students, as you will receive important information, needed throughout your stay at The Faculty of Business Studies . Of course it is also an opportunity to meet all the other exchange students and student mentors and to get to know the university and the town.
Information on the location of the two campus of The Faculty of Business Studies	<ul style="list-style-type: none"> ✓ Oñati: http://www.oñati.eus/en/turism ✓ Bidasoa: https://www.bidasoaturismo.com/index.php?lang=en&ch=1 ✓ Bilbao: https://www.bilbaoturismo.net/BilbaoTurismo/en/tourists